



Republic of the Philippines  
Department of Education  
SCHOOLS DIVISION OFFICE OF CALOOCAN  
CALOOCAN CITY BUSINESS HIGH SCHOOL - JUNIOR HIGH SCHOOL

ANNUAL PROCUREMENT PLAN FOR FY 2026  
 INDICATIVE  FINAL  UPDATED [Version No. \_\_\_]

PROCUREMENT PROJECT DETAILS						PROJECTED TIMELINE (MM/YYYY)		FUNDING DETAILS		PROCUREMENT STRATEGY OR TOOLS	REMARKS (Other relevant descriptions of the procurement project, if applicable)
Project Title	End-User or Implementing Unit	General Description of the Project	Mode of Procurement	To be covered by an Early Procurement	Criteria for Bid Evaluation (Including Sustainability)	Start of Procurement Activity	End of Procurement Activity	Source of Fund	Estimated Budget / Approved Budget for	Column 11	Column 12
Column 1	Column 2	Column 3	Column 4	Column 5	Column 6	Column 7	Column 8	Column 9	Column 10	Column 11	Column 12
<b>General Requirements</b>											
<b>Repair and Maintenance - School Bldgs</b>											
1. REHABILITATION AND UPGRADING OF ELECTRICAL WIRING, OUTLETS, AND CIRCUIT BREAKERS TO PREVENT FIRE HAZARDS AND POWER FLUCTUATIONS	School Learners, employees and teachers	(INFRASTRUCTURE) repair of damaged wirings, outlets, breakers and voltage to prevent fluctuations and short circuits	RA. 12009 Sec 34. Small Value Procurement	YES	LCRB (LOWEST CALCULATED RESPONSIVE BID)	01/2026	02/2026	GAA	350,000.00	design and build scheme	
2.INSTALLATION OF SOLAR PANELS WITH COMPLETE POWER SYSTEM	School Learners, employees and teachers	(INFRASTRUCTURE) installation of solar panels with complete power system	RA. 12009 Sec 34. Small Value Procurement	YES	LCRB (LOWEST CALCULATED RESPONSIVE BID)	02/2026	03/2026	GAA	350,000.00	design and build scheme	
3. REPAIR OF FIRE HYDRANTS/HOSE WITH CABINETS	School Learners, employees and teachers	(INFRASTRUCTURE) installation of fire hoses with water source outlet and cabinets	RA. 12009 Sec 34. Small Value Procurement	YES	LCRB (LOWEST CALCULATED RESPONSIVE BID)	03/2026	04/2026	GAA	350,000.00	design and build scheme	
4. REPAIR/REHABILITATION OF E-LIBRARY (INSTALLATION OF COMPUTER TABLES AND PRINTER TABLES)	School Learners, employees and teachers	(INFRASTRUCTURE) repair of electrical lines, outlets and breakers for computer tables, routers and servers	RA. 12009 Sec 34. Small Value Procurement	YES	LCRB (LOWEST CALCULATED RESPONSIVE BID)	04/2026	05/2026	GAA	200,000.00	design and build scheme	
5. REPAIR OF WINS FACILITIES INCLUDING COMFORT ROOMS AND HANDWASH FACILITIES, IF NEEDS REPAIR	School Learners, employees and teachers	(INFRASTRUCTURE) repair of sinks, faucets, comfort rooms and water filters of WINS facilities	RA. 12009 Sec 34. Small Value Procurement	YES	LCRB (LOWEST CALCULATED RESPONSIVE BID)	05/2026	06/2026	GAA	250,000.00	design and build scheme	
6. GUARD HOUSE AT THE EXIT GATE WITH CANOPY	School Learners, employees and teachers	(INFRASTRUCTURE) repair of guard house at the 2nd exit with installation of canopy and electrical system	RA. 12009 Sec 34. Small Value Procurement	YES	LCRB (LOWEST CALCULATED RESPONSIVE BID)	06/2026	07/2026	GAA	300,000.00	design and build scheme	
7. IMPROVEMENT OF FACUTLY NOOKS WITH INSTALLATION OF LOCKERS	teaching personnel	(INFRASTRUCTURE) installation of lockers, counter type tables for teachers' nooks per department with outlets and dividers	RA. 12009 Sec 34. Small Value Procurement	YES	LCRB (LOWEST CALCULATED RESPONSIVE BID)	07/2026	08/2026	GAA	295,000.00	design and build scheme	
8.WATER FILTER SET (3 STAGES) AND REFILLS FOR DRINKING FACILITIES	School Learners	(GOODS) Purchase of Water filters for drinking area/ WINS for the students	RA. 12009 Sec 34. Small Value Procurement	YES	LCRB (LOWEST CALCULATED RESPONSIVE BID)	02/2026	12/2026	GAA	300,000.00	LIFE CYCLE COST ANALYSIS	
9. RECOGNITION DAY - SUPPLIES AND MATERIALS	School Learners	(GOODS) Purchase of Medals, Diploma Holder, Pins Stage Décor Supplies, Printing of Diploma & Ribbons for Parents	RA. 12009 Sec 34. Small Value Procurement	YES	LCRB (LOWEST CALCULATED RESPONSIVE BID)	02/2026	12/2026	GAA	314,300.00	LIFE CYCLE COST ANALYSIS	
10. MOVING UP RITES -SUPPLIES AND MATERIALS	School Learners	(GOODS) Purchase of Medals, Diploma Holder, Pins Stage Décor Supplies, Printing of Diploma & Ribbons for Parents	RA. 12009 Sec 34. Small Value Procurement	YES	LCRB (LOWEST CALCULATED RESPONSIVE BID)	02/2026	12/2026	GAA	243,250.00	LIFE CYCLE COST ANALYSIS	
11. REPORT CARD AND JACKET - SCHOOL FORMS	School Learners	(GOODS) Purchase of papers and ink for printing of report cards, including plastic jackets	RA. 12009 Sec 34. Small Value Procurement	YES	LCRB (LOWEST CALCULATED RESPONSIVE BID)	02/2026	12/2026	GAA	180,000.00	LIFE CYCLE COST ANALYSIS	
12. BOND PAPERS AND INK SUPPLIES - FOR TEST PAPERS	School Learners	(GOODS) Purchase Supplies , Bond Paper , Ink , and other Printing Materials	RA. 12009 Sec 34. Small Value Procurement	YES	LCRB (LOWEST CALCULATED RESPONSIVE BID)	02/2026	12/2026	GAA	310,000.00	LIFE CYCLE COST ANALYSIS	
13. CLEANING AND JANITORIAL MATERIALS	School Learners, employees and teachers	(GOODS) Purchase of tissue paper, toilet cleaning solution, bleach, soaps and the like for cleaning comfort rooms and offices	RA. 12009 Sec 34. Small Value Procurement	YES	LCRB (LOWEST CALCULATED RESPONSIVE BID)	02/2026	12/2026	GAA	200,000.00	LIFE CYCLE COST ANALYSIS	
14. OFFICE EQUIPMENT	all employees	(GOODS) purchase of computer set and printers for offices	RA. 12009 Sec 34. Small Value Procurement	YES	LCRB (LOWEST CALCULATED RESPONSIVE BID)	01/2026	12/2026	GAA	150,000.00	LIFE CYCLE COST ANALYSIS	
15. OFFICE FURNITURE	all employees	(GOODS) purchase of office tables, monobloc chairs and foldable tables	RA. 12009 Sec 34. Small Value Procurement	YES	LCRB (LOWEST CALCULATED RESPONSIVE BID)	01/2026	12/2026	GAA	121,970.00	LIFE CYCLE COST ANALYSIS	
16. ELECTRICITY	School Learners, employees and teachers	(GENERAL SERVICES) Monthly payment for electricity charges	Direct Contracting	NO	MANDATORY	01/2026	12/2026	GAA	1,318,000.00	not applicable	
17. TELEPHONE/INTERNET	learners and all employees	(GENERAL SERVICES)monthly payment for internet and telephone services of offices and ICT laboratories	Direct Contracting	NO	POSTPAID PLANS	01/2026	12/2026	GAA	542,400.00	not applicable	
<b>Miscellaneous Items (for Direct Acquisition only) Sec 32.2 of RA No. 12009</b>											
1. INSET/SLAC/LAC/FGD SESSION (TRAINING MATERIALS)	teaching and non-teaching personnel	(GOODS) purchase of notebooks, pen, tokens, certificates and other training materials	RA. 12009 Sec 34. Small Value Procurement	YES	LCRB (LOWEST CALCULATED RESPONSIVE BID)	05/2026	06/2026	GAA	49,700.00	LIFE CYCLE COST ANALYSIS	
2. INSET/SLAC/LAC/FGD SESSION MEALS 3 DAYS X 170 PAX	teaching and non-teaching personnel	(GOODS) purchase of meals for 3 day training/seminar for teaching personnel	RA. 12009 Sec 34. Small Value Procurement	YES	LCRB (LOWEST CALCULATED RESPONSIVE BID)	05/2026	06/2026	GAA	127,500.00	LIFE CYCLE COST ANALYSIS	
3. INSET (TRAINING MATERIALS)	teaching and non-teaching personnel	(GOODS) purchase of notebooks, pen, tokens, certificates and other training materials	RA. 12009 Sec 34. Small Value Procurement	YES	LCRB (LOWEST CALCULATED RESPONSIVE BID)	10/2026	11/2026	GAA	49,700.00	LIFE CYCLE COST ANALYSIS	
4. INSET MEALS 3 DAYS X 170 PAX	teaching and non-teaching personnel	(GOODS) purchase of meals for 3 day training/seminar for teaching personnel	RA. 12009 Sec 34. Small Value Procurement	YES	LCRB (LOWEST CALCULATED RESPONSIVE BID)	10/2026	11/2026	GAA	127,500.00	LIFE CYCLE COST ANALYSIS	
5. GAD SEMINAR SUPPLIES (POLO SHIRTS AND TRAINING MATERIALS)	teaching and non-teaching personnel	(GOODS) purchase of polo shirts, notebooks, pen, tokens, certificates and other training materials	RA. 12009 Sec 34. Small Value Procurement	YES	LCRB (LOWEST CALCULATED RESPONSIVE BID)	03/2026	12/2026	GAA	269,400.00	LIFE CYCLE COST ANALYSIS	
6. GAD SEMINAR MEALS	teaching and non-teaching personnel	(GOODS) purchase of meals for GAD training/seminar	RA. 12009 Sec 34. Small Value Procurement	YES	LCRB (LOWEST CALCULATED RESPONSIVE BID)	03/2026	12/2026	GAA	85,000.00	LIFE CYCLE COST ANALYSIS	

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7. RISK BOND	school	Fidelity bond for signing officer, property custodian	Over the counter thru BUREAU OF TREASURY	NO	MANDATORY	01/2026	12/2026	GAA	18,000.00			risk bond of signing officers, custodians	
<b>Common Use Supplies and Equipment (CSE) to be purchased from PS-DBM (kindly indicate the summary/total amounts only)</b>													
1. SUPPLIES FOR OFFICE USE	School Learners	(GOODS) Purchase of various materials for office use such as inks, bond papers, pens etc.	RA. 12009 Sec 34. Small Value Procurement	YES	LCRB (LOWEST CALCULATED RESPONSIVE BID)	02/2026	12/2026	GAA	200,000.00			LIFE CYCLE COST ANALYSIS	
<b>Other General Services</b>													
1. Janitorial Services	School Learners, employees and teachers	(GENERAL SERVICES) Janitorial with skills for minor repairs to clean and maintenance of facilities	Direct Contracting	NO	RECRUITMENT	01/2026	12/2026	GAA	386,280.00			recruitment of qualified personnel	
<b>TOTAL AMOUNT</b>									<b>7,088,000.00</b>				

Note: Insert additional rows as necessary

Total Amount of Estimated Budget for EPA Projects: 6,888,000.00  
Total Amount of CSEs to be purchased from PS-DBM: 200,000.00  
Total Amount of Estimated Budget: 7,088,000.00

Prepared by:

  
KAREN C. CRUZ

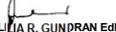
Bids and Awards Secretariat  
Date :

Recommended by:

  
RUDZKY D. TORRES

Bids and Awards Committee Chairperson  
Date :

Approved by:

  
LIZA R. GUNDRAN EdD

Head of the Procuring Entity  
Date :